
Meeting	Customer and Corporate Services Scrutiny Management Committee
Date	9 December 2019
Present	Councillors Crawshaw (Chair), Fenton (Vice-Chair), S Barnes, Hunter, D Taylor, Vassie, Wann, Musson and Doughty (Substituting for Rowley)
Apologies	Councillor Rowley

44. Declarations of Interest

At this point, Members were asked to declare any personal interests not included on the Register of Interests, prejudicial interest or any disclosable pecuniary interests which they may have in respect of business on the agenda.

Councillor Doughty declared a personal interest in relation to item 6 of the agenda, as his partner was the Chief Executive at Teesside Hospice.

45. Minutes

It was noted that petition 138 (living wage) is to be included in both the overview report on procurement on CSMC's work plan for January 2020 and will be considered as part of Economy and Place Policy and Scrutiny Committee's review on in work poverty.

Resolved:

- i. That the committee are satisfied with the consideration that is being given to petition 138 (living wage);
- ii. That the minutes of the previous meeting held on the 11 November 2019 be approved and signed by the Chair as an accurate record, following an amendment to add further detail to minute No.38 regarding a perceived lack of staff resources.

46. Public Participation

It was reported that there had been no registrations to speak under the Council's Public Participation Scheme.

47. Data Management

Members considered a report that provided detail on the performance information that was available within the organisation, the products that provide that information, and some of the data management structures that were in place.

The officer responded to a number of queries from Members regarding the Business Intelligence Hub's work, including its role in retaining the 'corporate memory'. Members inquired about if the team had sufficient resources, and noted that Members may currently lack the information to identify areas of the council that have been lacking resources.

Members expressed particular interest in how data from previous work was being used to inform new strategies and service plans. The officer confirmed the importance placed on using data to create robust plans and cited the current Council Plan as an example, containing several of the same performance measures from the last ten to fifteen years to allow for an effective review of performance over longer periods.

Resolved:

- i. That the content of the report be noted.

Reason: To ensure the Committee had a greater understanding of the City of York Council performance information.

48. Scoping Report for Corporate Project Management Approach

The report provided Members with a series of recommendations to further explore elements of the council's Corporate Project Management procedures. The Committee was asked to consider what areas they could add value too and to consider work being undertaken by other Committee's in order to avoid any duplication of work.

Members agreed in regards to the Discovery Phase that ongoing meetings involving individual Members of the Committee, were currently sufficient and therefore would not be pursued further by the Committee. Members also agreed to explore several areas recommended in the report, by assigning individual Members to explore further before reporting back to the Committee. It was noted that the Committee were currently content regarding the process for Lessons Learnt and therefore would not pursue further at this time.

Members confirmed a specific interest in having a report on the York Central project brought to the Committee, in order to test how risks are assessed, the performance of the project, and the robustness of the decisions made within the project. This was due to the importance of the York Central project to the city, the Council's objectives, and its impact on all Scrutiny Committee's remits.

Resolved:

- i. That Councillors Fenton and Wann would explore the Quality Assurance process with officers and report back to the Committee;
- ii. That Councillor Barnes would explore the Change Management process with officers and report back to the Committee;
- iii. That Councillor Crawshaw would explore the Risk Management process with officers and report back to the Committee;
- iv. That a scoping report on York Central be brought to the Committee, for a date to be agreed between Officers and the Chair.

Reason: To ensure that the committee was satisfied with how key and project activity have been undertaken.

49. Report of the Chair of the Health and Adult Social Care Policy and Scrutiny Committee

The Chair of the Health and Adult Social Care Policy and Scrutiny Committee introduced the report that provided the Committee with a six-monthly update on the work of the Health and Adult Social Care Policy and Scrutiny Committee.

Members discussed the monitoring of Unity Health following the concerns about the organisation. It was confirmed that Unity Health had attended Health and Adult Social Care Policy and Scrutiny Committee three times in the last year and was being monitored by the Health Ombudsman regarding an individual case that was also raised at the Committee. The Chair of the Health and Adult Social Care Policy and Scrutiny Committee confirmed that he could raise with his Committee, whether the Committee would be interested to explore with partners how another mental health hospital on the Retreat site could fit into mental health provisions in the city. It was noted that next steps from the Older Persons Accommodation Needs Survey, will be discussed at the next meeting of the Health and Adult Social Care Policy and Scrutiny Committee on 17 December 2019.

Resolved:

- i. That the update be noted.

Reason: To keep the Committee updated on the work of the Health and Adult Social Care Policy and Scrutiny Committee.

50. Work Plan 2019/20

Members received and considered the Work Plan for 2019-20. Members agreed that an update reports on Food Poverty Review and the Corporate Poverty Review would be considered at the 10 February and 11 May 2020 meetings of the Committee respectively.

It was agreed that the Council Plan would be attached to the Work Plan at future meetings, so that it can be cross referenced when considering future items of work.

Members thanked the Scrutiny Officer for his work on the Committee.

Resolved:

- i. That the Work Plan was approved, as submitted, subject to the above clarification;
- ii. That the relevant sections of the Council Plan be included in future CSMC agenda's, alongside the Work Plan.

Reason: To ensure that the Committee has a planned programme of work in place.

Councillor J Crawshaw, Chair
[The meeting started at 5.31 pm and finished at 7.04 pm].

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